

## **POLICE VETTING POLICY**

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NAG 6.1

### **RATIONALE:**

The Ormiston Senior College Board of Trustees recognises that it is necessary to ensure a safe environment for students and staff and to ensure that all staff, contractors and, where appropriate, volunteers are deemed suitable to work in or assist the College.

### **PURPOSE:**

1. To comply with the requirements for keeping students safe as set out in the Vulnerable Children Act 2014.
2. To ensure safety checks are carried out on all staff employed or engaged in our school whose work involves regular or overnight contact with children.

### **GUIDELINES:**

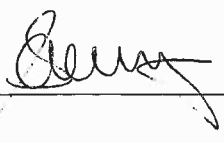
1. There will be clear procedures in place which relate to this policy.
2. Police vetting of teaching staff will be undertaken by the Education Council of Aotearoa New Zealand.
3. Failure to satisfy vetting requirements rescinds the offer of employment or contribution to the college.
4. Failure of vetting must remain confidential.
5. All non-teaching staff will be police vetted before their appointment is confirmed.
6. A record will be kept of all police vetting documents.

## PROCEDURES FOR IMPLEMENTING POLICY

1. At time of acceptance of a position at Ormiston Senior College, the successful applicant is subject to police vetting by either:
  - Educational Council of Aotearoa New Zealand **or**
  - Executive Officer forwarding the Police vetting documentation to successful applicant.
2. Personal Assistant to undertake police vetting of support staff, temporary support staff and volunteers participating in school activities.
3. Support staff to be repeat vetted every three years.

Reviewed	New/ Tabled	Adopted	Signed
November 2014	25 March 2015	25 March 2015	
March 2018		March 2018	Shireen Chetty
March 2021		March 2021	Shireen Chetty

**Shireen Chetty**  
**Board Chair**



**Date:** 14/05/2021

Next review: March 2024