

APPLICATION TO BE AN AGENT FOR RECRUITMENT OF INTERNATIONAL STUDENTS

To help us learn more about your organisation and to become an Education Agency for Ormiston Senior College, please complete this form and return to Mrs Lisa Crossley, International Student Manager, Ormiston Senior College.

1. COMPANY DETAILS

Agency Name			
Street Address			
Postal Address (if different to above)			
Website			
Social Media Links			
Office Phone Number	() ()		
Emergency Contact Number	() ()		
Which countries do you recruit students from?			
Which countries do you send students to?			
How many secondary age school students do you send abroad each year?		To New Zealand?	
How many primary age school students do you send abroad each year?		To New Zealand?	
How many years has the agency been operating?		How many offices do you have?	
Where are your offices located?			
Have any of your staff members visited New Zealand before?			
Are you willing to have staff visit New Zealand in the future?			
Please list any of your staff who have completed the Education NZ education agent online training			Date Completed:

2. CONTACT PEOPLE

Please provide details of the main contact person in the first row.

Name	Position / Responsibilities	Email	Mobile Phone

3. REFERENCES

Please provide the name and contact details for two New Zealand schools that you currently work with. If this is not possible, it is preferred that referees should be resident in New Zealand.

REFEREE 1

Education Provider	
Contact Person	
Email	

REFEREE 2

Education Provider	
Contact Person	
Email	

4. DECLARATION

I/We declare that the information provided in this application form is true and correct. I/We agree that information provided in this form and information collected from the referees nominated in this form may be shared for the purposes of conducting appropriate due diligence on the agency as required by the Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021.

Name:	Position:
Signature:	Date:

Please email your completed Agency Application form to international@ormiston.school.nz